



**Msida  
Local Council**

**Business Plan  
for the  
Period  
2020 - 2022**

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## **Overview and Summary**

The allocation for 2020 is €666,481.00 and together with other income will substantially help to cover the increasing demand on administrative and operational expenses for the services provided by the L-Imnsida Local Council.

The estimated local population which in January 2015 was 9,413 has increased to 13,713 in January 2019 and varies from the local Maltese nationals to the ever increasing numbers of foreigners working in Malta and residing in Msida. This trend is expected to continue with the increasing construction and development of apartments for sale or rent.

The demand for bulky and waste collection services has further increased during 2018 from 5,301 to 7,140 items in 2019 while WEEE collections have also increased from 1,523 to 1,937 items in 2019. This increase is expected to continue throughout 2020.

Up to the 31st December 2018 WasteServ tipping invoices exceeding the tipping allocation were paid from funds administered by the DLG. As from 2019 the tipping fee allocation has been revised and the Local Council will receive a higher allocation to cover in full tipping invoices.

WasteServ statistics updates indicate that during 2019 the estimated waste collected (Mixed and Organic) from Msida and delivered to its facilities are expected to be 3,042.1 tons, which is a decrease of 11 tons when compared to 2018. This indicates that despite an increase in the population by 1,497 between January 2018 and January 2019, the weight per capita decreased from 250 kg to 222 kg contributing to a cost reduction from €5.90 to €5.24 euro per capita. This is attributed to increased recycling made mandatory in November 2018. However if the local population is expected to be 14,536 in 2020 and if the same weight per capita is maintained, The estimated household waste by the 31st of December 2020 will increase to 3224.63 tons.

The Estimates presented provide for the normal daily administrative running of the Local Council and the Contracted services like Bulky and Waste collection services, street sweeping, Street light maintenance, Parks and gardens and other contracts. 2020 estimates are also providing for €16,107 to increase supervision through the services of a Contracts manager in order to supervise the works and to improve the contracted Services.

Moreover the Local Council will seek more participation through Central Government and other schemes that may take effect from time to time. In 2020 the Local Council will focus to implement the 81 proposals presented for this legislation work plan which includes a number of initiatives. These will be part financed through additional funds from schemes (€37,855.42) and / or by Local Council funds (€182,354.77) which will amount to (€220,240.19).

Throughout 2019 traffic signage was increased or changed where necessary to improve safety over the increasing traffic flow situation, also applications with the competent authorities were submitted to change or install a number of traffic calming measures. This process will continue throughout 2020.

Apart from road and pavement repairs the Local Council plans to carry out more improvement works and accessibility in the main public areas and some playing field equipment will also be replaced to provide safer play areas and more facilities to encourage the public to remain active. Also the estimates include provision for the replacement where necessary of street lighting, new installation or replacement of waste and dog bins. New installation or replacement of street furniture, Installation of new bike racks, Animal welfare schemes and organized animal friendly facilities.

Throughout 2020 the Local Council will further continue to promote, increase and improve on Education, Sports, Culture, Integration and Social activities complimented with other initiatives that may increase or improve the existing facilities. Also with the increasing population and Local Council functions, the Local Council needs more operational space to provide added services and increase facilities within the administrative building, To this end the Local Council will continue to plan ahead and create a reserve to have sufficient initial funding to develop the required space.

Margaret Baldachino Cefai  
Mayor

Alan Vella  
Executive Secretary

**Statement of Income and Expenditure**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
€	€	€	€	
<b>Income</b>				
Funds received from Central Government (1)	730,955	738,146	744,877	2,213,978
Income raised from Bye-Laws (2)	55,530	65,000	65,000	185,530
Income raised from LES (3)	9,800	9,500	9,500	28,800
Investment Income (4)	-	50	50	100
Other Income (5)	20,000	20,000	20,000	60,000
<b>TOTAL</b>	<b>816,285</b>	<b>832,696</b>	<b>839,427</b>	<b>2,488,408</b>
<b>Expenditure</b>				
Personal Emoluments (6)	175,280	181,088	183,089	539,456
Operations and Maintenance (7)	509,499	492,926	497,438	1,499,862
Administration (8)	55,306	53,043	53,107	161,456
Finance Cost (9)	3,200	3,800	3,500	10,500
Other Expenditure (10)	73,000	90,543	98,344	261,886
<b>TOTAL</b>	<b>816,285</b>	<b>821,399</b>	<b>835,477</b>	<b>2,473,161</b>
<b>Surplus / Deficit</b>	<b>0</b>	<b>11,297</b>	<b>3,950</b>	<b>15,247</b>

**Statement of Financial Position**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
€	€	€	€	
<b>Non-current Assets</b>				
Property, Plant and Equipment (16)	439,469	403,926	360,582	1,203,977
<b>Current Assets</b>				
Inventories (11)	-	-	-	-
Receivables (12)	46,355	75,000	75,000	196,355
Cash and Cash Equivalents (13)	344,160	391,000	438,294	1,173,454
<b>Total Current Assets</b>	<b>390,515</b>	<b>466,000</b>	<b>513,294</b>	<b>1,369,809</b>
<b>Current Liabilities (14)</b>				
Payables	138,000	127,000	217,000	482,000
<b>Total Current Liabilities</b>	<b>138,000</b>	<b>127,000</b>	<b>217,000</b>	<b>482,000</b>
<b>Net Current Assets</b>	<b>252,515</b>	<b>339,000</b>	<b>296,294</b>	<b>887,809</b>
<b>Non-current liabilities (15)</b>	<b>35,000</b>	<b>17,000</b>	<b>-</b>	<b>52,000</b>
<b>Net Assets</b>	<b>656,984</b>	<b>725,926</b>	<b>656,876</b>	<b>2,039,786</b>
<b>Reserves</b>				
Retained Funds	656,984	725,926	656,876	2,039,786

**Financial Situation Indicator**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
€	€	€	€	
Current Assets	390,515	466,000	513,294	1,369,809
Current Liabilities	138,000	127,000	217,000	482,000
<b>Working Capital</b>	<b>252,515</b>	<b>339,000</b>	<b>296,294</b>	<b>887,809</b>
Government Allocation	666,481	673,146	679,877	2,019,504
<b>FSI</b>	<b>38 %</b>	<b>50 %</b>	<b>44 %</b>	<b>44 %</b>

**Cash Budget**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
<b>Cash Inflows</b>				
<b>Government cash inflows</b>	730,955	738,146	744,877	2,213,978
<b>Cash flows from Bye-Laws &amp; L.N fees</b>	55,530	65,000	65,000	185,530
<b>Local Enforcement cash flows</b>	9,800	9,500	9,500	28,800
<b>Finance cash flows</b>				
Loan Proceeds				-
Investment income	-	50	50	100
	-	50	50	100
<b>Capital cash flow</b>				
Proceeds from disposal of assets				-
<b>Cash received from EU funds</b>				-
<b>Cash received from Twinning</b>				-
<b>Cash from Community Services</b>				-
<b>Other Cash Inflows</b>	20,000	20,000	20,000	60,000
<b>TOTAL Inflows</b>	<b>816,285</b>	<b>832,696</b>	<b>839,427</b>	<b>2,488,408</b>
<b>Cash Outflows</b>				
<b>Personal Emoluments</b>	175,280	181,088	183,089	539,456
<b>Operations &amp; Maintenance</b>	509,499	492,926	497,438	1,499,862
<b>Administration</b>	55,306	53,043	53,107	161,456
<b>Finance</b>	3,200	3,800	3,500	10,500
<b>Capital</b>				
Acquisition of property				-
Construction				-
Improvements	26,395	5,000	5,000	36,395
Special programmes	-	50,000	50,000	100,000
Motor Vehicle	36,000			36,000
	62,395	55,000	55,000	172,395
<b>Cash outflows re EU projects</b>				-
<b>Cash outflows re Twinning</b>				-
<b>Cash outflows re Community Services</b>				-
	-	-	-	-
<b>TOTAL Outflows</b>	<b>805,680</b>	<b>785,856</b>	<b>792,133</b>	<b>2,383,669</b>
<b>SURPLUS / (DEFICIT)</b>	<b>10,605</b>	<b>46,840</b>	<b>47,294</b>	<b>104,739</b>
<b>Brought forward (Bank /Cash Bal.)</b>	<b>333,555</b>	<b>344,160</b>	<b>391,000</b>	<b>333,555</b>
<b>Carry forward</b>	<b>344,160</b>	<b>391,000</b>	<b>438,294</b>	<b>438,294</b>

## Detailed Estimates of Income

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
<b>Income</b>				
<b>1 Funds received form Central Government:</b>				
0001 In terms of section 55 CAP 363	666,481	673,146	679,877	2,019,504
0002-0004 In terms of section 58 CAP 363	-	-	-	-
0005-0019 Other Income	64,474	65,000	65,000	194,474
	<b>730,955</b>	<b>738,146</b>	<b>744,877</b>	<b>2,213,978</b>
<b>2 Bye-Laws &amp; Legal Fees</b>				
0021-0025 Community Services	6,000	10,000	10,000	26,000
0026-0035 Income from Permits	49,530	55,000	55,000	159,530
	<b>55,530</b>	<b>65,000</b>	<b>65,000</b>	<b>185,530</b>
<b>3 Local Enforcement Income</b>				
0037 Commission from Regional Committees	9,400	9,500	9,500	28,400
0038-0055 Contraventions	400			400
	<b>9,800</b>	<b>9,500</b>	<b>9,500</b>	<b>28,800</b>
<b>4 Investment Income</b>				
0091-0095 Bank interest	-	50	50	100
0096-0099 Income received from Government Securities	-			-
	-			-
	<b>-</b>	<b>50</b>	<b>50</b>	<b>100</b>
<b>5 General Income</b>				
0056-0065 Sponsorships	-			-
0066-0069 Documents & Information	-	-	-	-
0070-0075 EU Funds	-			-
0076-0080 Twinning	-			-
0081-0089 Insurance Claims	-			-
0100-0109 Donations	-			-
0110-0119 Contributions	-			-
0120-0129 General Income	20,000	20,000	20,000	60,000
	-			-
	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>60,000</b>
<b>Total</b>	<b>816,285</b>	<b>832,696</b>	<b>839,427</b>	<b>2,488,408</b>

## Detailed Estimates of Expenditure

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
€	€	€	€	
<b>6 Personal Emoluments</b>				
1100 Mayor's Allowance	11,560	11,675	11,792	35,026
1200 Employees' Salaries & Wages	115,584	116,740	117,907	350,231
1300 Bonuses	10,699	10,806	10,914	32,418
1400 Income Supplements	-	380	380	760
1500 Social Security Contributions	10,779	10,887	10,996	32,662
1600 Allowances	22,600	22,600	22,600	67,800
1700 Overtime	4,059	8,000	8,500	20,559
	<b>175,280</b>	<b>181,088</b>	<b>183,089</b>	<b>539,456</b>
<b>7 Operations and Maintenance</b>				
2100-2149 Public Utilities	2,700	4,500	4,500	11,700
2200-2259 Public Materials & Supplies	7,000	3,500	3,500	14,000
2300-2399 Repairs & Upkeep	71,918	75,000	75,000	221,918
2400-2449 Rent	22,854	8,949	8,949	40,752
3010 Street Lighting	51,015	50,000	50,000	151,015
3020 Lease of Equipment	120	150	150	420
3030 Insurance	6,300	6,350	6,400	19,050
3035 Bank Charges	80	100	100	280
3038 Penalties	-	-	-	-
3040 Waste Disposal	77,500	78,000	78,500	234,000
3041 Refuse Collection	106,383	107,447	108,521	322,351
3042 Bulky Refuse Collection	25,000	22,000	22,000	69,000
3043 Bins on wheels	-	-	-	-
3045 Bring in sites	-	-	-	-
3051 Road & Street Cleaning	51,251	51,764	52,281	155,296
3052 Cleaning & Maintenance of Non-Urban Areas	-	-	-	-
3053 Cleaning of Public Conveniences	7,000	7,070	7,141	21,211
3055 Cleaning of Council Premises	-	-	-	-
3060 Cleaning & Maintenance of Parks & Gardens	25,000	25,250	25,503	75,753
3061 Cleaning & Maintenance of Soft Areas	11,500	12,000	12,000	35,500
3062 Cleaning & Maintenance of Beaches & CA	-	-	-	-
3063 Cleaning & Maintenance of Country Non-Urban	-	-	-	-
3064 Other Contractual Services	4,650	4,697	4,743	14,090
3070-3090 Consultation Fees	-	-	-	-
3100-3139 Contract & Project Management	16,107	17,000	18,000	51,107
3300-3379 Hospitality	19,320	17,000	18,000	54,320
3380-3389 Community	-	-	-	-
3600-3694 Local Enforcement Expenses	2,000	150	150	2,300
3700-3799 EU Projects	-	-	-	-
3800-3899 Twinning	-	-	-	-
Security Services	1,800	2,000	2,000	5,800
	<b>509,499</b>	<b>492,926</b>	<b>497,438</b>	<b>1,499,862</b>



**Detailed Estimates of Expenditure (Continued)**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
	€	€	€	€
<b>8 Administration &amp; Other Expenditure</b>				
2150-2199 Office Utilities	4,800	4,848	4,896	14,544
2260-2299 Office Materials & Supplies	500	505	510	1,515
2450-2499 Office Rent	-	-	-	-
2500-2599 National & International Memberships	320	300	300	920
2600-2699 Office Services	11,790	12,000	12,000	35,790
2700-2799 Transport	4,200	5,000	5,000	14,200
2800-2899 Travel	1,250	2,500	2,500	6,250
2900-2999 Information Services	3,000	1,250	1,250	5,500
3050 Office Cleaning	12,500	12,500	12,500	37,500
3140-3199 Professional Services	13,346	11,500	11,500	36,346
3200-3299 Training	700	-	-	700
3345 Office Hospitality	2,400	2,500	2,500	7,400
3400-3499 Incidental Expenses	500	140	150	790
	-	-	-	-
	<b>55,306</b>	<b>53,043</b>	<b>53,107</b>	<b>161,456</b>
<b>9 Finance Costs</b>				
3036 Interest on Bank Loan	3,200	3,800	3,500	10,500
	-	-	-	-
	<b>3,200</b>	<b>3,800</b>	<b>3,500</b>	<b>10,500</b>
<b>10 Other Expenditure</b>				
3500-3599 Loss / (Profit) on Disposal of assets	-	-	-	-
3695 Increase/(Decrease) in allowance for bad debts	-	-	-	-
8000-8099 Depreciation (charge for the year)	73,000	90,543	98,344	261,886
	<b>73,000</b>	<b>90,543</b>	<b>98,344</b>	<b>261,886</b>
<b>Total</b>	<b>816,285</b>	<b>821,399</b>	<b>835,477</b>	<b>2,473,161</b>

**Detailed Estimates of Statement of Financial Position**

DESCRIPTION	A	B	C	D (A+B+C)
	BUDGET	BUDGET	BUDGET	BUDGET
	Jan-Dec	Jan-Dec	Jan-Dec	Period
	2020	2021	2022	2020-2022
€	€	€	€	
<b>11 Inventory</b>				
5201-5249 Stationery	-			-
5250-5299 Consumables	-	-	-	-
	-			-
	-	-	-	-
<b>12 Receivables</b>				
0201-0209 Receivables	24,355	50,000	50,000	124,355
0210-0219 LES Receivables				-
0220-0229 Receivables from EU				-
0250 Prepayments & Accrued income	22,000	25,000	25,000	72,000
	-			-
	<b>46,355</b>	<b>75,000</b>	<b>75,000</b>	<b>196,355</b>
<b>13 Cash &amp; Equivalents</b>				
5001-5099 Bank & Cash Balances	344,160	391,000	438,294	1,173,454
	<b>344,160</b>	<b>391,000</b>	<b>438,294</b>	<b>1,173,454</b>
<b>14 Payables</b>				
4000 Payables	70,000	80,000	165,000	315,000
4100 Accruals	50,000	30,000	35,000	115,000
4150 Deferred Income	-	-	-	-
Current portion of long term borrowings	18,000	17,000	17,000	52,000
	<b>138,000</b>	<b>127,000</b>	<b>217,000</b>	<b>482,000</b>
<b>15 Non Current Liabilities</b>				
4200 Long Term Borrowings	35,000	17,000	-	52,000
				-
	<b>35,000</b>	<b>17,000</b>	<b>-</b>	<b>52,000</b>

**16 Depreciation of Property, Plant and Equipment**

Asset % of depreciation	€		Furniture and fittings 8%	Office Equipment 20%	Urban Improvements 10%	Construction 10%	Trees 0%	Plant and Machinery 20%	Motor Vehicles 25%	Building 3%	Street Signs, Mirrors & Lights 100%	Total €
	€	€										
<b>Cost</b>												
As at 01 January 2020	83,821	66,211			207,972	1,939,085	33,106	3,198	13,860	472,246	52,200	2,871,699
Additions	-	-			26,395	-	-	-	36,000	-	-	62,395
Disposals												-
As at 31 December 2020	<b>83,821</b>	<b>66,211</b>		<b>66,211</b>	<b>234,367</b>	<b>1,939,085</b>	<b>33,106</b>	<b>3,198</b>	<b>49,860</b>	<b>472,246</b>	<b>52,200</b>	<b>2,934,094</b>
<b>Grants/ other reimbursements</b>												
As at 01 January 2020	28,411	2,300			34,273	1,260,491	6,690	-	-	-	-	1,332,165
Additions						-	-					-
Transfers												-
As at 31 December 2020	<b>28,411</b>	<b>2,300</b>		<b>2,300</b>	<b>34,273</b>	<b>1,260,491</b>	<b>6,690</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,332,165</b>
<b>Accumulated Depreciation</b>												
As at 01 January 2020	36,500	55,000			169,000	605,000	-	2,900	13,860	155,000	52,200	1,089,460
Charge for the year	1,400	2,500			4,000	40,374	-	-	9,000	15,726	-	73,000
Released on disposal												-
As at 31 December 2020	<b>37,900</b>	<b>57,500</b>		<b>57,500</b>	<b>173,000</b>	<b>645,374</b>	<b>-</b>	<b>2,900</b>	<b>22,860</b>	<b>170,726</b>	<b>52,200</b>	<b>1,162,460</b>
<b>Budgeted NBV 31 Dec 2019</b>	17,643	7,974		7,974	24,218	36,964	13,517	-	27,000	329,360	-	456,676
<b>Budgeted NBV 31 Dec 2020</b>	17,510	6,411		6,411	27,094	33,220	26,416	298	27,000	301,520	-	439,469

**16 Depreciation of Property, Plant and Equipment**

Asset	Furniture and fittings	Office Equipment	Urban Improvements	Construction	Trees	Plant and Machinery	Motor Vehicles	Building	Street Signs, Mirrors & Lights	Total
% of depreciation	€	€	€	€	€	€	€	€	€	€
<b>Cost</b>										
As at 01 January 2021	83,821	66,211	234,367	1,939,085	33,106	3,198	49,860	472,246	52,200	<b>2,934,094</b>
Additions			5,000	50,000						<b>55,000</b>
Disposals										<b>-</b>
As at 31 December 2021	<b>83,821</b>	<b>66,211</b>	<b>239,367</b>	<b>1,989,085</b>	<b>33,106</b>	<b>3,198</b>	<b>49,860</b>	<b>472,246</b>	<b>52,200</b>	<b>2,989,094</b>
<b>Grants/ other reimbursements</b>										
As at 01 January 2021	28,411	2,300	34,273	1,260,491	6,690	-	-	-	-	<b>1,332,165</b>
Additions										<b>-</b>
Transfers										<b>-</b>
As at 31 December 2021	<b>28,411</b>	<b>2,300</b>	<b>34,273</b>	<b>1,260,491</b>	<b>6,690</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,332,165</b>
<b>Accumulated Depreciation</b>										
As at 01 January 2021	37,900	57,500	173,000	645,374	-	2,900	22,860	170,726	52,200	<b>1,162,460</b>
Charge for the year	4,156	-	20,509	37,859		-	12,465	15,553		<b>90,543</b>
Released on disposal										<b>-</b>
As at 31 December 2021	<b>42,056</b>	<b>57,500</b>	<b>193,509</b>	<b>683,233</b>	<b>-</b>	<b>2,900</b>	<b>35,325</b>	<b>186,279</b>	<b>52,200</b>	<b>1,253,002</b>
<b>Budgeted NBV 31 Dec 2020</b>	17,510	6,411	27,094	33,220	26,416	298	27,000	301,520	-	<b>439,469</b>
<b>Budgeted NBV 31 Dec 2021</b>	13,354	6,411	11,584	45,361	26,416	298	14,535	285,967	-	<b>403,926</b>

**16 Depreciation of Property, Plant and Equipment**

Asset	Furniture and fittings	Office Equipment	Urban Improvements	Construction	Trees	Plant and Machinery	Motor Vehicles	Building	Street Signs, Mirrors & Lights	Total
<b>Cost</b>										
As at 01 January 2022	83,821	66,211	239,367	1,989,085	33,106	3,198	49,860	472,246	52,200	2,989,094
Additions			5,000	50,000						55,000
Disposals										
As at 31 December 2022	<b>83,821</b>	<b>66,211</b>	<b>244,367</b>	<b>2,039,085</b>	<b>33,106</b>	<b>3,198</b>	<b>49,860</b>	<b>472,246</b>	<b>52,200</b>	<b>3,044,094</b>
	€	€	€	€	€	€	€	€	€	€
<b>Grants/ other reimbursements</b>										
As at 01 January 2022	28,411	2,300	34,273	1,260,491	6,690	-	-	-	-	1,332,165
Additions										
Transfers										
As at 31 December 2022	<b>28,411</b>	<b>2,300</b>	<b>34,273</b>	<b>1,260,491</b>	<b>6,690</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,332,165</b>
	€	€	€	€	€	€	€	€	€	€
<b>Accumulated Depreciation</b>										
As at 01 January 2022	42,056	57,500	193,509	683,233	-	2,900	35,325	186,279	52,200	1,253,002
Charge for the year	4,156	6,411	15,000	48,224	-	-	9,000	15,553		98,344
Released on disposal										
As at 31 December 2022	<b>46,212</b>	<b>63,911</b>	<b>208,509</b>	<b>731,457</b>	<b>-</b>	<b>2,900</b>	<b>44,325</b>	<b>201,832</b>	<b>52,200</b>	<b>1,351,346</b>
	€	€	€	€	€	€	€	€	€	€
<b>Budgeted NBV 31 Dec 2021</b>	13,354	6,411	11,584	45,361	26,416	298	14,535	285,967	-	403,926
<b>Budgeted NBV 31 Dec 2022</b>	9,199	-	1,584	47,137	26,416	298	5,535	270,414	-	360,582
	€	€	€	€	€	€	€	€	€	€